

Safe Return to School

Fall 2021

As of August 10, 2021

DC West Community Schools' completed a year of school for all students, every day, all day last year. For another year of success with in-school learning, we will need the valued DC West Falcon partnership between school and home to continue.

We stand behind our district mission and are prepared to educate our students in a safe environment.

Douglas County West Community Schools creates passionate learners by maximizing student achievement through dynamic learning experiences which inspire and provide a quality education for all students within a safe and community-supported environment.

We continue working closely with our state and local health officials. We have developed enhanced health and safety precautions to protect our students and staff. We have also developed an instructional plan that supports our belief that the best educational option for students is to be in our schools with our teachers. We know this has and continues to be a very difficult time and understand there will be individual situations and circumstances. We will work with families to address those situations. We will continue to collaborate with health professionals to monitor and adjust our plans moving forward.

The DC West Safe Return to School document outlines plans we will implement in response to the COVID-19 pandemic for the 2021-22 school year. It is understood that circumstances could remain fluid and may change as the year progresses. Final decisions will be dependent upon guidance and requirements from state and local officials.

DC West Belief Statements Related to the Pandemic

- Students can learn and develop through successful experiences.
- Students will be provided educational opportunities that challenge him/her to meet his/her full potential.
- The district is accountable to the community for student performance and fiscal responsibility.
- Physical and emotional safety is essential for learning.
- A positive learning and teaching environment can be created through courtesy and mutual respect for the dignity of every person.
- The educational process should prepare students to live with and affect change.
- Students, parents and teachers share the responsibility for learning.
- Public education is the responsibility of the entire community.

Attendance Level Definitions

Multiple factors will be used to assist in determining the school district's attendance level of green, yellow, orange, or red. These factors include, but are not limited to:

- Recommendations from state and local officials
- Current DC West school district or building positive COVID case counts of staff and students
- Data from the [Douglas County COVID Dashboard](#) indicating risk associated with DC West Zip Codes
- [Sarpy/Cass County Health Department](#) and [Three Rivers Public Health Department](#) Dashboards (surrounding counties' information)

DC West is planning for four attendance level scenarios. We will have leading indicators if we have a need to move to a different attendance level. We will establish communication and have ample time for the transition to occur.

GREEN Level

All students in school, every day, all day. The district follows the traditional school-day and school-year calendar. The school day looks normal with the choice of individual enhanced safety precautions such as masking. Details of these precautions are included in this document. Bussing, lunch, and after-school programming will continue but will look normal. Some physical distancing and safety measures will be in place.

YELLOW Level

All students in school, every day, all day. The district follows the traditional school-day and school-year calendar. The school day looks normal with the addition of enhanced safety precautions, possibly required, to keep our students and staff safe and healthy. Details of these precautions are included in this document. Bussing, lunch, and after-school programming will continue but will look different with specific safety guidelines. Numerous physical distancing guidelines and safety measures will be in place.

ORANGE Level (Blended Model)

This model allows for students to receive face-to-face instruction while reducing the number of students in classrooms and allowing for more physical distancing. Numerous physical distancing guidelines and safety measures will be in place. The district follows the traditional school-year calendar. The student population will attend school and eLearning. Specific student attendance is outlined below.

- Preschool through 5th grade students attend school with a traditional schedule Monday - Friday (regular Friday early release) and will remain with students in their homeroom classroom all day. Students will have no transitions to specials as these teachers will come to the students.
- 6th-12th grade students will receive face to face instruction at school two times a week and online live instruction at home two times a week. The same family/residence will attend school on the same day.

6th-12th Student Last Name A-L:

- M & W: Attend school
- T & Th: Online live learning and work completion at home via Zoom according to their class daily schedule
- F: Independent learning at home. Online live reteaching with individual students.

6th-12th Student Last Name M-Z

- M & W: Online live learning and work completion at home via Zoom according to their class daily schedule
- T & Th: Attend school
- F: Independent learning at home. Online live reteaching with individual students.

RED Level (eLearning Model)

The district follows the traditional school-year calendar. Staff may or may not be required to be on campus. The virtual eLearning Model will provide direct, video instruction, and social interaction between teachers and students. Students will engage with their teachers online on a daily basis. Teachers will deliver all instruction virtually for all students which will include real-time instruction and independent learning from home. Technology devices will be checked out to students and hotspots will be available upon request from families. The district will also establish a modified schedule for the eLearning Model school day.

Student and Staff Attendance

- Students/staff should stay home when exhibiting **two** of the following symptoms: fever, chills, aches, headache, sore throat, nausea or vomiting, diarrhea **OR at least one** of the following symptoms: sudden onset of cough, sudden onset of shortness of breath, or sudden loss of taste and/or smell.
- Douglas County Health Department and DC West Community Schools recommend contacting your physician or getting tested for COVID-19 if the symptoms appear and persist.
- If the student/staff or anyone in the household has been asked to isolate with COVID-19, please contact the school immediately.
- If anyone in the student's/staff's home has been diagnosed with COVID-19, they should contact the school, isolate or quarantine as directed, and those absences will be excused. If students are exposed, yet healthy enough to attend, they will be asked to self monitor and isolate if symptoms present.
- The district will follow all Douglas County Health Department guidance on staff and student recommended isolations and quarantines and those will be counted as an excused absence.

Response to Positive COVID-19 Cases

When a positive COVID-19 case is confirmed in a school, that individual will be isolated and allowed to return based upon current guidance from the Douglas County Health Department at the time. Health Department epidemiologists will work with schools to consider the following questions when determining how that case will impact others in their classroom and/or school building by assessing the following:

- What is the level of community spread outside the school building?
- Was the individual with COVID-19 wearing a mask most of the time?
- Were other students or staff who were within 3 feet of the individual with COVID-19 for more than 15 minutes masked?
- Was the individual with COVID-19 part of a cohort within the building or did they interact with a large number of students and staff throughout their day?
- To what extent is the school community implementing other non-pharmaceutical interventions (hand washing, hand sanitizers, etc.)

The answers to these questions will determine:

- The number of close contacts
- The number of other students and staff who will need to self monitor or mask

The school or school district will then communicate with families and staff accordingly. Communication will balance the privacy of individual students or staff and the need for information by others.

Novel Coronavirus: Schools Guidance

Updated July 7, 2021

Purpose of Guidance:

The purpose of this document is to provide guidance for schools in Nebraska. These recommendations are intended for school staff and administrators responsible for educating school-aged individuals.

Guidance:

For school aged individuals who have had close contact with a person(s) whom has developed or during the 48 hours prior to the person developing one or more of the following symptoms: sudden onset of cough, sudden onset of shortness of breath or sudden loss of taste or smell; or whom has developed or during the 48 hours prior to the person developing two or more of the following symptoms: a fever of 100.4 or above, chills, muscle aches, headache, sore throat, nausea or vomiting, diarrhea or fatigue or with a person whom has tested positive for COVID-19 whichever event occurs earlier, may meet the following conditions in lieu of quarantine:

- Self-monitor daily for fever or other symptom (listed above) development for 14 days and have NO symptom development.

If symptom development occurs within the 14 day self-monitoring need to follow isolation guidance.

Isolation shall continue until:

- At least ten (10) days* have passed since onset of symptoms AND
 - Symptoms have improved AND
 - The isolated individual has been fever-free for at least 24 hours without the use of fever reducing medication
- *For patients with severe illness or are severely immunocompromised, this length of time may need to be extended. Please consult your health care provider or local health department for further guidance on these situations.

For individuals who tested positive for COVID-19 and do NOT have symptoms may discontinue isolation under the following conditions:

- At least ten (10) days have passed since the date of their 1st positive test AND
- Have had no symptom development AND
- For 3 days following discontinuation of isolation, these people must continue to limit contact and when possible wear a face covering.

For the latest school operations guidance, please visit the Nebraska Department of Education's website here: <https://www.education.ne.gov/>

School Aged Individuals Self-Monitoring and Quarantine and Isolation Directions FAQs

Updated July 7, 2021

Q: If my school-aged individual is in extracurricular activities but has been exposed, can they participate in those extracurricular activities?

A: Yes, the school aged individual may participate in extracurricular activities as long as they are following the self-monitoring requirements.

Q: If my school-aged individual has a part-time job but has been exposed, can they still attend work?

A: Yes, the school aged individual may attend work as long as they are following the self-monitoring requirements. All worksite policies (including healthcare workers) need to be followed by the exposed individual including notifying the worksite of the exposure.

Q: Does my child need to wear a mask at outdoor recess?

A: No, the risk of transmission of SARS-CoV-2 in an outdoor setting is low.



Return to Learning Protocols

Protocols	Green Every Day, All Day	Yellow Every Day, All Day	Orange Blended Model	Red eLearning Model
Building Engineering	Ensure ventilation is at proper level. Regular filter changes, etc.	Ensure ventilation is at proper level. Regular filter changes, etc.	Ensure ventilation is at proper level. Regular filter changes, etc.	Ensure ventilation is at proper level. Regular filter changes, etc.
Bussing	Optional for students to wear a mask.	Students assigned bus seats. No guest bus riders. Students wear a mask. Bus driver wears a mask. Bus seats wiped down between routes.	Students assigned bus seats. No guest bus riders. Students wear a mask. Bus driver wears a mask. Bus seats wiped down between routes.	Bus routes will not be in place during school closure.
Cafeteria Seating and Meal Serving	Typical seating in the cafeteria. Cooks serve all meals, including self-serve salad bar. Students have the option to choose physical distance in the cafeteria.	Physical distancing in the cafeteria. Staggered lunch time blocks. Cooks serve all meals, no access to self-serve salad bar.	Cooks serve box meals, no access to self-serve salad bar. Elementary breakfast will be held in the cafeteria during regularly scheduled times. Elementary lunch will be held in the cafeteria with one grade level at a time with increased social distancing. Middle school and high school lunch will be held in the cafeteria with staggered lunch time blocks.	Meal assistance in place for families. No staff lounge use.

			Meal assistance in place for families.	
Classroom Space Physical Distancing	Room configurations will be arranged to maximize safety. Students will be able to choose to physically distance 3 feet apart when possible.	Room configurations will be arranged to maximize safety. Desks/seating placed 3 feet apart when possible. Students will be directed to physically distance 3 feet apart when possible. Signage will be hung throughout the schools to encourage this behavior.	Room configurations will be arranged to maximize safety. Desks/seating placed 3 feet apart when possible. Students will be directed to physically distance 3 feet apart when possible. Signage will be hung throughout the schools to encourage this behavior.	School buildings closed to students.
Entering/Exiting School Buildings	Masks and physical distancing practices are optional. Pre Scheduled volunteers permitted. Volunteers asked to self monitor and not attend if exhibiting any symptoms.	Masks and physical distancing practices are required. Pre Scheduled volunteers permitted. School provided health screening upon arrival and masks required for volunteers.	Masks and physical distancing practices are required. Only staff and students are permitted in school buildings.	Only staff permitted in school buildings.
Extracurricular Activities	Nebraska School Activities Association recommendations followed for all extra curricular activities.	Nebraska School Activities Association recommendations followed for all extra curricular activities.	Nebraska School Activities Association recommendations followed for all extra curricular activities.	Nebraska School Activities Association recommendations followed for all extra curricular activities.
Facility Use by Outside Organizations	Limited facility usage with district discretion. The Before/After school program will follow recommendations set by the Health Department.	Limited facility usage with district discretion. The Before/After school program will follow recommendations set by the Health Department - DHM guidance.	No facility usage. The Before/After school program will follow recommendations set by the Health Department - DHM guidance.	No facility usage.

Gatherings and Non-Essential Assemblies and Events	No restrictions. Assemblies or events with crowds allowed inside the school building.	Restricted. No assemblies or events with crowds allowed inside the school building unless approved per NE School Activities Association guidelines.	Restricted. No assemblies or events with crowds allowed inside the school building unless approved per NE School Activities Association guidelines.	School buildings closed to students.
Hand Sanitizing	Hand sanitizer is available in multiple areas for students and staff to sanitize hands upon entering/exiting classrooms, cafeteria, and school buildings.	Students and staff sanitize hands upon entering/exiting classrooms, cafeteria, and school buildings. Staff are responsible for ensuring sanitizer is used by all students upon entering/exiting classrooms, cafeteria, and school building.	Students and staff sanitize hands upon entering/exiting classrooms, cafeteria, and school buildings. Staff are responsible for ensuring sanitizer is used by all students upon entering/exiting classrooms, cafeteria, and school building.	School buildings closed to students.
Masks	Masks are optional for students, staff, and visitors when unable to physically distance. Students and staff may wear their own mask.	Students, staff, and visitors are required to wear masks when unable to physically distance. Students and staff will be provided five school issued masks. Students and staff may wear their own mask.	Students, staff, and visitors are required to wear masks when unable to physically distance. Students and staff will be provided five school issued masks. Students and staff may wear their own mask.	Students, staff, and visitors are required to wear masks when unable to physically distance. Students and staff will be provided five school issued masks. Students and staff may wear their own mask.
Music and Band	Nebraska Department of Education recommendations will be followed.	Nebraska Department of Education recommendations will be followed.	Nebraska Department of Education recommendations will be followed.	School buildings closed to students.
Passing Periods	Typical passing traffic patterns.	Follow designated traffic patterns.	Follow designated traffic patterns.	School buildings closed to students.
Pick-up/Drop Off of Students	Typical pick up and drop off practices encouraged with limiting congregation at entrance/exit areas.	Physical distancing practices encouraged with limiting congregation at entrance/exit areas. Students go directly to class upon arrival.	No congregating at entrance/exit areas or on campus. Students go directly to class upon arrival. Families are	School buildings closed to students and visitors.

		Families are encouraged to stay in their vehicle.	encouraged to stay in their vehicle.	
Preventative Screening for Staff	<p>Staff self screen at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Staff do not report to school if symptomatic and are encouraged to call a medical professional. If symptomatic, communicate with the direct supervisor.</p>	<p>Staff self screen at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Staff do not report to school if symptomatic and are encouraged to call a medical professional. If symptomatic, communicate with the direct supervisor.</p>	<p>Staff self screen at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Staff do not report to school if symptomatic and are encouraged to call a medical professional. If symptomatic, communicate with the direct supervisor.</p>	<p>Staff self screen at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Staff do not report to school if symptomatic and are encouraged to call a medical professional. If symptomatic, communicate with the direct supervisor.</p>
Preventative Screening for Students	<p>Families screen children at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Students do not report to school if symptomatic and parents are encouraged to call a medical professional.</p>	<p>Families screen children at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Students do not report to school if symptomatic and parents are encouraged to call a medical professional.</p> <p>Random temperature screenings will be</p>	<p>Families screen children at home for two of the following: fever, chills, aches, headache, sore throat, nausea, vomiting, diarrhea OR at least one of the following: new cough, shortness of breath, difficulty breathing, loss of taste and smell.</p> <p>Students do not report to school if symptomatic and parents are encouraged to call a medical professional.</p> <p>Increased temperature</p>	School buildings closed to students.

		taken daily at school. Students with a temperature 100.5 or higher will be sent home.	screenings will be taken daily at school. Students with a temperature 100.5 or higher will be sent home.	
Recess	Students encouraged to wash/sanitize after recess.	Students will wash/sanitize before and after recess. Social distancing will be encouraged. Small recess equipment (e.g. soccer balls, jump ropes, etc.) will be sanitized daily.	Students will wash/sanitize before and after recess. Social distancing will be encouraged. Small recess equipment (e.g. soccer balls, jump ropes, etc.) will be sanitized daily.	School buildings closed to students.

<p>Response to Positive COVID-19 Cases</p>	<p>When a positive COVID-19 case is confirmed in a school, that individual will be isolated and allowed to return based upon current guidance from the Douglas County Health Department at the time. Health Department epidemiologists will work with schools to consider the following questions when determining how that case will impact others in their classroom and/or school building by assessing the following:</p> <p>What is the level of community spread outside the school building?</p> <p>Was the individual with COVID-19 wearing a mask most of the time?</p> <p>Were other students or staff who were within 3 feet of the individual with COVID-19 for more than 15 minutes masked?</p> <p>Was the individual with COVID-19 part of a cohort within the building or did they interact with a large number of students and staff throughout their day?</p>	<p>When a positive COVID-19 case is confirmed in a school, that individual will be isolated and allowed to return based upon current guidance from the Douglas County Health Department at the time. Health Department epidemiologists will work with schools to consider the following questions when determining how that case will impact others in their classroom and/or school building by assessing the following:</p> <p>What is the level of community spread outside the school building?</p> <p>Was the individual with COVID-19 wearing a mask most of the time?</p> <p>Were other students or staff who were within 3 feet of the individual with COVID-19 for more than 15 minutes masked?</p> <p>Was the individual with COVID-19 part of a cohort within the building or did they interact with a large number of students and staff throughout their day?</p>	<p>When a positive COVID-19 case is confirmed in a school, that individual will be isolated and allowed to return based upon current guidance from the Douglas County Health Department at the time. Health Department epidemiologists will work with schools to consider the following questions when determining how that case will impact others in their classroom and/or school building by assessing the following:</p> <p>What is the level of community spread outside the school building?</p> <p>Was the individual with COVID-19 wearing a mask most of the time?</p> <p>Were other students or staff who were within 3 feet of the individual with COVID-19 for more than 15 minutes masked?</p> <p>Was the individual with COVID-19 part of a cohort within the building or did they interact with a large number of students and staff throughout their day?</p>	<p>Collaborate with health officials to develop data collection for reporting and to communicate protocols and expectations to families.</p> <p>School buildings closed to students.</p> <p>Deep cleaning will occur by building maintenance.</p>
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	<p>To what extent is the school community implementing other non-pharmaceutical interventions (hand washing, hand sanitizers, etc.)</p> <p>The answers to these questions will determine:</p> <p>The number of close contacts The number of other students and staff who will need to self monitor or mask</p> <p>Deep cleaning will occur by building maintenance in the classroom impacted.</p>	<p>To what extent is the school community implementing other non-pharmaceutical interventions (hand washing, hand sanitizers, etc.)</p> <p>The answers to these questions will determine:</p> <p>The number of close contacts The number of other students and staff who will need to self monitor or mask</p> <p>Deep cleaning will occur by building maintenance in the classroom impacted.</p>	<p>To what extent is the school community implementing other non-pharmaceutical interventions (hand washing, hand sanitizers, etc.)</p> <p>The answers to these questions will determine:</p> <p>The number of close contacts The number of other students and staff who will need to self monitor or mask</p> <p>Deep cleaning will occur by building maintenance in the classroom impacted.</p>	
<p>Response to Sick Students in School Building (Any sickness, not just specific to COVID-19)</p>	<p>Classroom cleaning procedures will be implemented for students that become sick during the school day.</p> <p>Students will be removed from the classroom and sent home.</p> <p>DCHD communication will be sent home based on the student situation.</p>	<p>Classroom cleaning procedures will be implemented for students that become sick during the school day.</p> <p>Students will be removed from the classroom and sent home.</p> <p>DCHD communication will be sent home based on the student situation.</p>	<p>Classroom cleaning procedures will be implemented for students that become sick during the school day.</p> <p>Students will be removed from the classroom and sent home.</p> <p>DCHD communication will be sent home based on the student situation.</p>	<p>School buildings closed to students.</p>

<p>School Calendar</p>	<p>Follow the Board approved school calendar on campus.</p>	<p>Follow the Board approved school calendar on campus.</p>	<p>Follow the Board approved school calendar on campus.</p> <p>Preschool through 5th grade students attend school Monday - Friday and will remain in the homeroom classroom. Students will have no transitions to specials or other classes, these teachers will come to them. Intervention, HAL, and Special Education services will be delivered in the pod learning environment.</p> <p>6th-12th grade students will receive face to face instruction at school two times a week and online live instruction at home two times a week. The same family/residence will attend school on the same day.</p> <p>Last Name A-L: M & W: Attend school T & Th: Online live learning and work completion at home via Zoom or Google Meet according to their class daily schedule F: Independent learning at home. Teacher communication & online live reteaching with individual students.</p> <p>Last Name M-Z: T & Th: Attend school</p>	<p>Follow the Board approved school calendar on campus.</p> <p>Direct, video instruction, and social interaction between teacher and students Monday through Thursday.</p>
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			M & W: Online live learning and work completion at home via Zoom or Google Meet according to their class daily schedule F: Independent learning at home. Teacher communication & online live reteaching with individual students.	
Shared Instructional Materials	Limit sharing of classroom materials, supplies, and personal property.	Limit sharing of classroom materials, supplies, and personal property. Any shared materials must be cleaned after each use.	Limit sharing of classroom materials, supplies, and personal property. Any shared materials must be cleaned after each use.	School buildings closed to students.
Surface Cleaning	Highly trafficked surfaces cleaned throughout the day by building maintenance. Restrooms cleaned throughout the day and evening by building maintenance. Cleaning services provided by building maintenance.	Highly trafficked surfaces cleaned throughout the day by building maintenance. Staff are responsible for ensuring desks and door handle cleaning between transitions/periods. Restrooms cleaned throughout the day and evening by building maintenance. Cleaning services provided by building maintenance.	Highly trafficked surfaces cleaned throughout the day by building maintenance. Staff are responsible for ensuring desks and door handle cleaning between transitions/periods. Restrooms cleaned throughout the day and evening by building maintenance. Cleaning services provided by building maintenance.	Deep clean provided by building maintenance.
Travel for Staff	No travel bans unless restrictions are set by the Health Department - DHM guidance.	No travel bans unless restrictions are set by the Health Department - DHM guidance.	Limited travel. Staff will report personal travel using online form.	Limited travel. Staff will report personal travel using online form. Quarantine recommended when traveling outside the country.

<p>Travel for Students</p>	<p>No travel bans unless restrictions are set by the Health Department - DHM guidance.</p>	<p>No travel bans unless restrictions are set by the Health Department - DHM guidance.</p>	<p>Within NE: Travel restrictions set by Health Department - DHM guidance.</p> <p>Out of NE: Limited out of district or state travel for athletics and activities.</p> <p>Staff will report school travel using online form.</p>	<p>Within NE: Travel restrictions set by Health Department - DHM guidance.</p> <p>Out of NE: No out of state school related travel.</p> <p>Staff will report school travel using online form.</p>
<p>Visitors in School Buildings</p>	<p>Students only during breakfast and lunch unless special arrangements are made.</p> <p>Previously scheduled meetings between staff and students/families are permitted.</p> <p>For any situation when a student needs to leave prior to the end of the school day, families will need to call upon arrival to school and the student will then be released from class at that time.</p>	<p>Students only during breakfast and lunch.</p> <p>Previously scheduled meetings between staff and students/families are permitted.</p> <p>For any situation when a student needs to leave prior to the end of the school day, families will need to call upon arrival to school and the student will then be released from class at that time.</p>	<p>Students only during breakfast and lunch.</p> <p>Previously scheduled meetings between staff and students/families are permitted. Masks are required for all members of the meeting</p> <p>For any situation when a student needs to leave prior to the end of the school day, families will need to call upon arrival to school and the student will then be released from class at that time.</p>	<p>School buildings closed to students and visitors.</p> <p>Previously scheduled meetings between staff and students/families are permitted. Masks are required for all members of the meeting.</p>
<p>Water Fountains</p>	<p>Optional water fountain spigot use available.</p> <p>Water bottles are provided by families for students. Some are available by the school upon request by families.</p>	<p>No water fountain spigot use.</p> <p>Water bottles are provided by families for students. Some are available by the school upon request by families.</p>	<p>No water fountain spigot use.</p> <p>Water bottles are provided by families for students. Some are available by the school upon request by families.</p>	<p>School buildings closed to students.</p>

**School Roles and Responsibilities
During Blended Model and eLearning Model**

District and Curriculum Offices	<ul style="list-style-type: none"> ● Create and distribute the DCW Return to Learning Plan ● Support staff and students/families shifting between Learning Models ● Help teachers implement the DCW Return to Learning Plan ● Provide technology tools to deliver instruction online
Technology Department	<ul style="list-style-type: none"> ● Provide one device per household. Parents may opt-out of receiving a device. ● Support staff and families shifting between Learning Models. ● Provide written/video support to assist staff/faculty with using district identified resources
Principals	<ul style="list-style-type: none"> ● Help teachers implement the DCW Return to Learning Plan ● Support staff and families shifting between Learning Models. ● Monitor communication between teachers and students ● Review records of student attendance at each Learning Model ● Work with teachers to reach out to students who have not actively participated
Teachers	<ul style="list-style-type: none"> ● Collaborate with other team members or department to design distance learning lessons ● Use district curriculum and resources (e.g. curriculum maps, online textbooks, Zoom to communicate and deliver content ● During the eLearning Model, online live lessons will be recorded and a link to the video communicated with students who are unable to attend. This link will also be shared with Special Education teachers. ● Keep a record of student attendance and work completion ● Make parents aware of online resources their students will access. ● Communicate with and provide timely feedback with students ● Communicate with parents, as necessary
Special Education Teachers	<ul style="list-style-type: none"> ● Communicate regularly with the subject or classroom teachers who teach the students on your caseload ● Provide activities that support IEP goals ● Communicate regularly with students on your caseload and/or their family ● Speech and Language Pathologists engage with student/groups of students through Zoom ● Use Zoom for IEP meetings
Home Visitors	<ul style="list-style-type: none"> ● Communicate regularly with parents ● Provide learning activities from the curriculum being mindful of non-screen time activities and the resources families may or may not have in their home ● Use Zoom for home visit lessons
Learning Support Teachers (Title/Intervention, HAL, ELL)	<ul style="list-style-type: none"> ● Communicate regularly with the subject or classroom teachers who teach the students on your caseload. ● Communicate regularly with students on your caseload and/or their parents ● Provide supplementary learning activities for students on your caseload
Counselors, Psychologists, Healthcare Staff	<ul style="list-style-type: none"> ● Serve as a liaison for communication with students/families in crisis ● Provide resources for students and families to support them while they are away from school ● Be a resource for building administration and teaching staff in buildings of assignment
Teacher Librarians	<ul style="list-style-type: none"> ● Collaborate with colleagues to find resources for high-quality distance learning experiences ● Regularly check in with subject and classroom teachers to identify ways to support their design of distance learning experiences ● Be available for teachers and students for support and respond to identified technology issues

Preschool Learning Models		
Every Day, All Day	Blended Model	eLearning Model
All students are learning in the classroom.	<p>Students attend a traditional school schedule Monday - Thursday.</p> <p>Students remain in their homeroom classroom all day.</p>	<p>All students are learning from home.</p> <p>At-home activities, online live instruction or uploaded video instruction via Seesaw will occur daily in the following academic areas.</p> <ul style="list-style-type: none"> ● 20 Literacy ● 20 Numeracy ● 20 Holistic Learning <p>Daily student homeroom check-ins will occur.</p> <p>Daily attendance will be taken.</p>
Preschool: During eLearning Model		
<ul style="list-style-type: none"> ● Learning will be focused on literacy and numeracy to maintain current skills and build knowledge around prioritized content. ● The primary tool for communication between teachers and families will be parent provided email addresses. ● Synchronous learning (a group of students engaging in learning at the same time) is not an expectation for preschool. 		
20 minutes per day		Emergent Literacy Activities focused on language development, vocabulary, comprehension, and phonological awareness
20 minutes per day		Emergent Numeracy Activities focused on counting, sorting, and patterning
20 minutes per day		Holistically-Focused Activities, Games, and Challenges to support cognitive, physical, and social development
Flex Learning		<p>Learning takes place in many ways for our youngest learners. These activities are intended to provide ideas for families on how to keep your child's mind engaged while away from school.</p> <ul style="list-style-type: none"> ● Reading aloud ● Board games and challenges ● Pretend play ● Learning a new skill ● Puzzles ● Designing and building structures with blocks or other available materials

Elementary Learning Models

Every Day, All Day	Blended Model	eLearning Model
<p>All students are learning in the classroom.</p>	<p>Students attend a traditional school schedule Monday - Friday (regular Friday early release).</p> <p>Students remain in their homeroom classroom all day.</p> <p>Students will have no transitions to specials as these teachers will come to the classrooms.</p> <p>Teachers will move to classrooms rather than students for departmentalized instruction.</p> <p>Intervention, HAL, and Special Education services will be delivered in the pod learning environment.</p> <p>Normal grading practices.</p>	<p>All students are learning from home.</p> <p>At-home activities, online live instruction or uploaded video instruction via Seesaw (Grades K-3) or Schoology (Grades 4-5) will occur daily in the following academic areas.</p> <ul style="list-style-type: none"> ● 40 Reading ● 30 Writing ● 30 Mathematics ● 30 Unit Studies: Social Studies, Science, Health ● Music/PE/Art ● Intervention, HAL, Special Education <p>Daily student homeroom check-ins will occur.</p> <p>Normal grading practices.</p> <p>Daily attendance will be taken.</p>

Elementary: During eLearning Model

- Learning will be mainly focused on literacy and numeracy to maintain current skills and build knowledge around prioritized content.
- Students will have both online live learning and at-home learning activities.
- The primary tools for communication between teachers and families will be Zoom, Seesaw (Grades K-3) or Schoology (Grades 4-5), and parent provided email address.
- Online Live Learning Guidelines:
 - The teacher should be the **last** person to leave the learning session.
 - Communicate the link to students in advance.
 - Learning should start and end on time to allow students and teachers to get to their next scheduled class.
 - Teachers should establish a routine and take attendance. Teachers need to follow-up with students not online.
- Lessons will be recorded and a link to the video communicated with students who are unable to attend.

<p>Flex Learning</p>	<p>These activities are intended to provide ideas for families on how to keep your child’s mind engaged while away from school.</p> <ul style="list-style-type: none"> ● Reading aloud and independent reading ● Board games and challenges with math/strategy/critical
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	thinking <ul style="list-style-type: none"> ● Puzzles ● Designing and building structures with blocks or other available materials
Intervention and Special Education	Intervention or direct special education services determined by the IEP team.

Middle School & High School Learning Model		
Every Day, All Day	Blended Model	eLearning Model
<p>All students are learning in the classroom.</p>	<p>Students will receive face to face instruction at school two times a week and online live instruction at home two times a week. The same family/residence will attend school on the same day.</p> <p><u>Last Name A-L:</u></p> <ul style="list-style-type: none"> ● M & W: Attend school ● T & Th: Online live learning and work completion at home via Zoom according to their class daily schedule ● F: Independent learning at home. Online live reteaching with individual students. <p><u>Last Name M-Z:</u></p> <ul style="list-style-type: none"> ● M & W: Online live learning and work completion at home via Zoom according to their class daily schedule ● T & Th: Attend school ● F: Independent learning at home. Online live reteaching with individual students. <p>Normal grading practices.</p> <p>Daily attendance will be taken.</p>	<p>All students are learning from home.</p> <p>At-home activities, online live instruction or uploaded video instruction via Schoology will occur daily.</p> <p>Students will receive online live instruction at home Monday through Thursday via Zoom. Friday will be reserved for independent learning at home, teacher communication & online live reteaching with individual students, as needed. District professional development will also be utilized on Fridays, as needed.</p> <p>The following modified eLearning schedule will be followed Monday through Thursday:</p> <ul style="list-style-type: none"> ● 1st Hour: 10:00-10:25 ● 2nd Hour: 10:30-10:55 ● 3rd Hour: 11:00-11:25 ● 4th Hour: 11:30-11:55 ● Lunch: 11:55-12:30 ● 5th Hour: 12:30-12:55 ● 6th Hour: 1:00-1:25 ● 7th Hour: 1:30-1:55 ● 8th Hour: 2:00-2:25 <p>Normal grading practices.</p> <p>Daily attendance will be taken.</p>
Middle School & High School During eLearning Models		

- Learning will be mainly focused on prioritized content.
- Students will have both online live learning and at-home learning activities.
- Online Live Learning Guidelines:
 - The teacher should be the **last** person to leave the learning session
 - Communicate the link to students in advance.
 - Learning should start and end on time to allow students and teachers to get to their next scheduled class.
 - Teachers should establish a routine and take attendance for each class. Teachers need to follow-up with students not online.
- Lessons will be recorded and a link to the video communicated with students who are unable to attend.
- The primary tools for communication between teachers and families will be Zoom, Schoology, and parent provided email address. This link will also be shared with Special Education teachers.